

Minutes
Cambria County Planning Commission
Monday, November 20, 2023

The regular monthly meeting of the Cambria County Planning Commission was rescheduled and held on Monday, November 20, 2023, at 12 noon, at the Lawyers Lounge on the third floor of the Cambria County Courthouse.

Chairwoman, Melissa Komar, called the meeting to order.

Present:
Melissa Komar
Russell Kiel
Danea Koss
Charles Koren
Ronald Rovansek

Absent:
Diane Waksmunski
Mark Bucci
Lisa Mays
Debra Orner

Staff:
Christopher Allison
Shanna Sosko
Jacob Zerby

Guests:
None Present

Public Comment:

No public comment was presented.

Executive Session:

No executive session was held.

Discussion of the interviews for the open position:

The Executive Director and others present at the interviews provided a report on the interviews. The recommendation was made to not extend an offer to either of the interviewed candidates at this time and continue the search to fill the open position.

Presentation and Discussion of the Draft FY2024 budget:

The Executive Director presented the draft budget for FY2024. This draft will be presented at the December Planning Commission meeting for adoption. Dr. Koren asked for information related to the pension fund, more specifically if the use of the PA Municipal Pension Fund had ever been considered. The need for technology updates was also discussed.

ACTION ITEMS

Approval of Minutes:

A motion was made by Russell Kiel to approve the prior meeting minutes. The motion was seconded by Charles Koren. The motion was passed unanimously.

Treasurer's Report

The Treasurers Report was read by the Executive Director and reviewed by those present. There being no comment on the report, Ms. Koss made a motion to approve the November, 2023 Treasurers Report as presented. The motion was seconded by Mr. Rovanseck. The motion was passed unanimously.

Selection of HR Consulting Firm

The Executive Director provided a brief summary of the discussion held at the prior meeting. The Executive Director made a recommendation to retain Mako Consulting for an amount not exceeding \$12,000 a year effective January 1, 2024. Dr. Koren made a motion to approve the retaining of Mako Consulting for an amount not exceeding \$12,000 a year effective January 1, 2024. Mr. Kiel seconded the motion. The motion was passed unanimously

Approval of Resolution Authorizing the Cambria County Planning Commission to Submit an Application for a Local Share Account (LSA) on behalf of the Cambria County Humane Society

The Executive Director provided a brief summary of the LSA program. The Executive Director read the resolution in its entirety. Ms. Koss made a motion to approve the resolution as written. Mr. Rovanseck seconded the motion. The motion was passed unanimously

Approval of Resolution Authorizing the Cambria County Planning Commission to Submit an Application for a Local Share Account (LSA) on behalf of the Spangler Fire Company

The Executive Director explained that the resolutions for the LSA were drafted to read the same and proceeded to read the portion of the resolution that was different from the last. Dr. Koren made a motion to approve the resolution as written. Mr. Kiel Seconded the Motion. The motion was passed unanimously

Approval of Resolution Authorizing the Cambria County Planning Commission to Submit an Application for a Local Share Account (LSA) on behalf of the Cambria County Fire School

The Executive Director again explained that the resolutions for the LSA were drafted to read the same and proceeded to read the portion of the resolution that was different from the last. Dr. Koren made a

motion to approve the resolution as written. Mr. Rovanseck seconded the motion. The motion was passed unanimously

Status Reports

Citing concerns over the length of the meeting, the Executive Director advised omitting oral presentation of the Status Reports to provide time to review the goals and objectives.

GOALS AND OBJECTIVES

The Executive Director provided a detailed review of the Goals and Objectives document

There being no further business to discuss, Ms. Komar adjourned the meeting.