

MINUTES
Cambria County Planning Commission

November 16, 2017

The regular monthly meeting of the Cambria County Planning Commission was held on Thursday, November 16, 2017, at 12 noon, at Kosta's Restaurant, Ebensburg, Pennsylvania.

The meeting was called to order by Chair, Mr. Rovansek.

PRESENT

Ronald M. Rovansek
David L. Belz
Toni Renee Anderson
Russell Kiel
Diane Waksmunski
Rev. Sylvia King
Eric Wolf
Lonnie Batdorf

ABSENT

James White

STAFF

Ethan C. Imhoff
Christopher D. Allison
Shanna Sosko
Katie Kinka
Colleen A. Bukowski

APPROVAL OF MINUTES

On a motion by Mr. Kiel, seconded by Mr. Belz, the minutes of the October 19, 2017 CCPC meeting were approved. The motion passed unanimously.

TREASURER'S REPORT

The November Financial Statement was read by Mr. Imhoff and reviewed by those present. There being no questions or comments on the report, Ms. Waksmunski made a motion that the November Treasurer's Report, including expenses listed for payment, be approved. The motion was seconded by Mr. Kiel and passed unanimously.

CORRESPONDENCE

Noting that there was no correspondence to be read at this meeting, Mr. Imhoff apprised the members that the County Commissioners had recently re-appointed Lonnie Batdorf, Erik Wolf, and Toni-Renee Anderson to the CCPC, each for a four-year term.

STATUS REPORTS

Noting that all staff reports detailing activities undertaken during the past month were provided to Commission members prior to this meeting, Mr. Imhoff entertained any questions or comments on the information. No questions on the reports were raised at this time.

OLD BUSINESS

Mr. Imhoff reported that, as authorized at the October CCPC meeting, he submitted proposed revisions to the Commission by-laws to the Cambria County Commissioners for their review and comment. Noting that he has received no comment from any of the Commissioners to date, Mr. Imhoff reminded the members that approval of the proposed revisions will be considered at a future CCPC meeting.

NEW BUSINESS

Stating that a copy of the draft 2018 budget had been provided to each member prior to this meeting, Mr. Imhoff led a review and discussion of the line items presented in the draft. He stated that the draft budget includes a 3% salary increase for each employee and a 5% increase in health care costs. Mr. Imhoff also noted that he has requested a \$5,000 increase in liquid fuels funds from the County Commissioners for the upcoming year to cover the cost of increasing staff time associated with the County bridge improvements projects.

Noting the Commission's current checking account balance and anticipated receipts for 2018, Mr. Belz made a motion that \$5,000 be transferred from the Commission's regular checking account to the Money Market Account. The motion was seconded by Mr. Kiel and passed unanimously.

Mr. Imhoff apprised those present of a request received from the City of Johnstown to review a Petition for Zoning Amendment for a property located at 138 Cooper Avenue in the City. He stated that the petition seeks to have a lot located in the Coopersdale neighborhood of the City currently zoned as R-1 Single Family Residential reclassified as C-1 Neighborhood Business. During a discussion of the petition, Mr. Imhoff indicated that the Commission had reviewed and commented on this same zoning petition in 2014, which was subsequently withdrawn by the applicant. He explained that the current petition, which requests the reclassification to accommodate development of a landscape supply business, is identical to the previous petition. Mr. Imhoff stated that review comments provided by the Commission in 2014 noted the potential positive economic impact of new business revitalization and increased tax revenues and well as the need to maintain and protect the residential character of the neighborhood. During discussion of the current petition, it was noted that in 2014 adjacent property owners were not in favor of the reclassification. After a brief discussion, Ms. Anderson made a motion that the Commission provide the City with similar comments as those submitted in 2014. The motion was seconded by Mr. Belz and passed unanimously.

Copies of the 2016-2017 CCPC Audit and Financial and Compliance Reports for the same time period were distributed to those present. There was a general consensus among the members that a representative from BarnesSaly, P.C. be invited to attend the December CCPC meeting to review the audit findings and answer pertinent questions. Mr. Imhoff encouraged the members to review the audit in preparation for the December meeting.

There being no further business, the meeting was adjourned on a motion by Mr. Wolf, seconded by Ms. Waksmunski. The motion passed unanimously.