

MINUTES  
Cambria County Planning Commission

December 17, 2015

The regular monthly meeting of the Cambria County Planning Commission was held on Thursday, December 19, 2015, at 12 noon, at Kosta's Restaurant, Ebensburg, Pennsylvania.

The meeting was called to order by Chair, Mr. Belz.

PRESENT

David L. Belz  
Russell Kiel  
Lonnie Batdorf  
Tim Whited  
Eric Wolf

ABSENT

Ronald M. Rovansek  
Toni Renee Anderson  
James White  
William Trevorrow

STAFF

Ethan C. Imhoff  
Christopher D. Allison  
Shanna M. Murphy  
Colleen A. Bukowski

PUBLIC COMMENTS

No public comments were presented at this meeting.

APPROVAL OF MINUTES

On a motion by Mr. Wolf, seconded by Mr. Kiel, the minutes of the November 19, 2015 CCPC meeting were approved as submitted. The motion passed unanimously.

TREASURER'S REPORT

The December Financial Statement was read by Mr. Imhoff and reviewed by those present. Mr. Belz questioned whether the balance remaining in the liquid fuels allocation from the County can be used prior to year's end. Mr. Allison stated that expenditures for the fourth quarter of 2015 have not yet been invoiced. On a motion by Mr. Batdorf, seconded by Mr. Whited, the December Treasurer's Report and the bills listed for payment were approved. The motion passed unanimously.

CORRESPONDENCE

Although Mr. Imhoff stated that there was no correspondence to be read at this meeting, he noted that a copy of the letter sent to the County Commissioners regarding the board's opposition to a \$5.00 local use fee had been included in the December meeting packet. He also indicated that he had spoken to Commissioner Chernisky regarding the board's stance on this issue.

## STATUS REPORTS

### Executive Director

Mr. Imhoff reported that a new federal transportation bill, the Fixing America's Surface Transportation Act (FAST), has been passed. He explained that the bill will provide transportation infrastructure funding to states over the next five years; and at the local level, will provide stability to the Unified Planning Work Program funding.

Announcing that the Transportation Alternatives Program (TAP) is currently open, Mr. Imhoff explained that this program provides construction funds for pedestrian and bicycle projects. He noted that Portage Borough has expressed interest in submitting an application to fund a proposed project.

Mr. Imhoff stated that a Request for Proposals for the Admiral Peary Highway Corridor Plan had been prepared and released. He explained that the purpose of the plan is to examine ways to improve automobile and pedestrian safety within the corridor and to examine the attractiveness and marketability of the corridor as it relates to the former SCI Cresson property, the Route 22/Route 53 intersection, and the Allegheny Portage Railroad National Historic Site. Noting that several consulting firms have expressed interest in the project, Mr. Imhoff invited interested members to serve on a consultant selection committee.

Regarding the multi-municipal comprehensive plan initiative, Mr. Imhoff stated that only Westmont Borough and Upper Yoder Townships will be participating in the plan. He explained that both municipalities have committed \$10,000 to the project and he will facilitate the preparation of an application to PA DCED for an additional \$20,000.

Mr. Imhoff informed the members that the Summerhill Township Supervisors have requested the Commission's assistance in developing a subdivision and land development ordinance for the Township. He explained that his goal is to update the model ordinance prepared by the Planning Commission in 2008 and tailor the document to meet the specific needs of Summerhill Township as well.

### Transportation Planning

Mr. Allison stated that transportation activities during the past month focused on data verification for the 2015 Highway Performance Monitoring System. He explained that of the twenty-eight sample sections which were field verified, fifteen were found in need of corrections. Noting that the information was submitted to PennDOT, Mr. Allison stated that HPMS activities for this year are complete.

Mr. Allison reported that several organizations/agencies had submitted candidate projects for inclusion on the 2017 Twelve Year Program. He noted that Commission staff and the JATS committee membership continue to review project priorities for the Twelve Year Program and the Transportation Improvement Program update.

## Community Development Planning

Ms. Murphy stated that she has become involved with the Life Sustaining Landscapes committee of the Johnstown Vision 2025 group. She explained that this group of volunteers will focus on projects pertaining to the City's natural assets and built assets and liabilities.

Noting that she had completed a sign inventory for Wilmore Borough, Ms. Murphy reported that staff will continue to fine-tune and add GIS capabilities to the collection application. Ms. Murphy noted that she began marketing the sign inventory at a recent LTAP meeting and several municipal officials expressed interest in the initiative.

Various application and project reviews completed by the staff during the past month were reviewed by those present.

## OLD BUSINESS

Noting that the 2016 preliminary budget was included in the December meeting packet, Mr. Imhoff briefly reviewed the anticipated revenues and expenditures for the upcoming year. Mr. Imhoff explained that in addition to current fringe benefit expenditures and standard operating costs, the budget included a 2% salary increase for all CCPC staff members and consultant services expenditures for the Admiral Peary Highway Corridor Plan, a Regional Comprehensive Plan, GIS Air Photo Contribution, and the balance due for preparation of the Long Range Transportation Plan. In response to Mr. Batdorf's question regarding a \$16,000 excess in revenues vs. expenditures, Mr. Imhoff explained that both the GIS contribution and the Regional Comprehensive Plan budgeted amounts were estimates and any funds not expended in 2016 will be transferred to the Commission's money market account. There being no other questions on the proposed budget, Mr. Wolf made a motion that the 2016 budget, as prepared and presented by Mr. Imhoff, be approved. The motion was second by Mr. Whited and passed unanimously.

There being no additional business to discuss, the meeting was adjourned on a motion by Mr. Kiel, seconded by Mr. Wolf. Motion carried.